

GOVERNMENT OF WEST BENGAL DIRECTORATE OF FORESTS

Office of the Principal Chief Conservator of Forests & Chief Executive Officer, West Bengal Compensatory Afforestation Fund Management and Planning Authority



Aranya Bhawan, Block: LA-10A, Salt Lake City, Sector – III, Kolkata: 700 106 Phone - Fax: (033) 2335 8581/7751, e-mail: wbcampa@gmail.com

Visit us at: www.westbengalforest.gov.in

Memo. No.402/CAMPA/2C-203/2021-22

Dated, Kolkata 27 / 10 /2021

Notice Inviting Tender: - Tender NIT No:04/CAMPA/2C-203/2021-22

The Conservator of Forests & Joint Chief Executive Officer, West Bengal Compensatory Afforestation Fund Management and Planning Authority, on behalf of the Governor, Govt. of West Bengal invites Tenders from eligible Tenderers for the following work as detailed in the table below:

1. Schedule of Work for which the Tender is invited

Quotation No.	Name of the Work	Estimated Amount (Rs)	Location of Work	Earnest Money* and Tender Fees**	Price of Technical & Financial Bid documents (₹)	Period of Completion of work (days)
NIT No.04/CAMPA/2C-203/2021-22	Third Party Monitoring of WB CAMPA works for the F.Y. 2019-20	₹4,97,800/- (inclusive of all taxes and charges)	In O/o the PCCF & CEO, WB CAMPA, Aranya Bhawan, 3 rd Floor, Block- LA, 10A, Sector-III, Kolkata- 700106.	2% of ₹,97,800/- = ₹9956/- Tender Fee: ₹ 560/-	Download the Tender document at free of cost. Tender document and Forms available at www.wbca mpa.org & http://west bengalfores t.gov.in/	30 days from the date of issuing of work order.

^{*}EMD amount is to be submitted by bank draft in favour of PCCF & CEO, WB CAMPA.

2. Nature & Scope of Work

Tenders are invited from eligible organisation for monitoring of WB CAMPA works for the F.Y. 2019-20. Logistic support from West Bengal Compensatory Afforestation Fund Management and Planning Authority (WB CAMPA) may also be specified as field work may involve many Forest Divisions / Field

^{**}Tender fee is required to be deposited by all intending bidders through GRIPS portal.

Units in the entire State of West Bengal. All such interested organizations are requested to be present for discussion regarding modalities of Monitoring works and / or for financial implications in meeting with WB CAMPA Officials at WB CAMPA office on Date & Time as mentioned for **Pre-Bid meeting**.

Selection process for suitable Organization for the proposed work will be accomplished by the Tender Committee, WB CAMPA after scrutinizing the details of proposals, both technical & financial. Decision of PCCF & CEO, WB CAMPA regarding publication of result of this tender will be final and binding in this regard.

Third party monitoring report is mandatory under CAF Act, 2016, u/s 16(1) and all such report, data will be sole property of WB CAMPA authorities and not to be used for any other purpose without written approval of Competent Authority of WB CAMPA.

Participating organization includes a wide range of private and public entities including consulting firms, engineering firms, management firms, universities, research institutions, Government agencies, non-Government organizations (NGO) and experts.

Such Organization will have to submit Interim report of monitoring as and when desired by WB CAMPA Office. Details of works, location (Division) for plantation & non-plantation works are attached in **Annexure - I and II.**

3. Methodology

1. For plantations / afforestation related activities following format shall be adopted:-

of	Name of Division	Beat	Mouza /Block / Compt	Latitude	Longitude	Area	Weighted average survival %*	Avg. height	Date of monitoring
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Monitoring of plantation / afforestation works should be carried out based on standard plantation/ afforestation sampling methodology.

*Performance, based on the weighted average survival percentage, the plantations (2019) shall be grouped as follows:-

Sl. No.	Category	Weighted average survival (%)
1	Category A	75% and above
2	Category B	74-60%
3	Category C	59-40%
4	Category D	Less than 40%

2. For non-plantations/ assets creations/ others activities, following format shall be adopted:-

Item of works	Division Range/Beat/ Geo- location (as applicable)	Physical (unit)	Financial (₹)	Secondary data (any document visited/verified) at HQ/Division/Range end	Ground truthing (visit/photography/ videography/ measurement)	Information based on interaction with stake holders etc.	Remarks or Scoring (1 to 5 scale)**

** Marking criteria:-

- 5- Verified physically and with documents.
- 4-Verified physically but documents are not traceable.
- 3- Verified from available documents only.
- 2- Verified with other sources (Circumstantial evidences).
- 1-Could not be traced.

3. Preparation of draft report-

Draft report should be on the basis of following points:-

- 1. Executive Summary
- 2. Introduction
- 3. Methodology adopted: (i) Plantation activities and (ii) Non Plantation activities.
- 4. Results
- 5. Discussion / Conclusion
- 6. Annexure

4. Timeline for the work programme-

Sl. no.	Item of work	Timeline
1	Collection of Field data	30 days from the date of issuing of work order
2	Submission of Interim report	17 th day from the date of issuing of work order
3	Submission of draft report	35 th day from the date of issuing of work order
4	Submission of final report	45 th day from the date of issuing of work order

4. Terms of Reference

- 1. List of manpower with academic background, present designation, work experience, field of specialization are required to be informed.
- 2. Details of Field Units/Divisions along with contact details to be provided.

- 3. Details of schedule of filed visit to be intimated in advance to CF & Joint CEO, WB CAMPA prior to 5 (five) working days before the actual field visit for informing and keeping field units in full preparedness.
- 4. Fooding for visiting officials to be arranged at their own cost and will be part of their claim and may be included within quoted rate.
- 5. Travelling within the District may be on hired car as per situation but travelling from Kolkata or Head Quarter of Organization to Division/District Head Quarter will be preferably by available mode of public transport in designated class. All such expenses may please be considered in quoted rate for this NIT.
- 6. All incidental charges, stationary, instruments, photography, videography will be within quoted rate.
- 7. Honorarium/ remuneration for manpower (own or hired), technical staffs will be within quoted rate.

5. Man Power (Human Resource) Requirement

Firm/Society/Trust should have persons from the field of:

- Forest/Environment
- Statistician
- Scientist
- Field Evaluator
- Team Leader

6. Important Point of Reference

Sl. No.	Item	Date & Time	
1	Date of Publication of Tender – Newspaper, Online& Download of tender documents start date	29-10-2021	
2	Date of Pre Bid Meeting	03-11-2021, 3.00 P.M.	
3	Venue of Pre Bid Meeting	Office of the Principal Chief Conservator of Forests & Chief Executive Officer, WBCAMPA Aranya Bhawan, Block: LA-10A, Salt Lake City, Sector - III, Kolkata: 700106.	
4	Last Date of submission of Bids	16-11-2021, up to 05:00 P.M	
5	Office to where Tender Paper / Form to be submitted by bidders	Office of the Principal Chief Conservator of Forests & Chief Executive	

		Officer, WBCAMPA
		Aranya Bhawan, Block: LA-10A, Salt Lake
		City, Sector - III, Kolkata: 700106.
6	Date of Opening of Technical Bid	17-11-2021, 03:00 P.M.
		Office of the Principal Chief Conservator of
	Place of Opening of Technical	Forests & Chief Executive
7	Bids	Officer, WBCAMPA, Aranya
	Dids	Bhawan, Block-LA-10A, Sector-III, Salt
		lake City, Kolkata–700106.
8	Declaration of the results of	19 11 2021 12 20 D.M
0	Evaluation of Technical Bids	18-11-2021, 12.30 P.M.
9	Date of Opening of Financial Bid	18-11-2021, 2:30 P.M.
10	Declaration of Final result	Subject to Approval of the Authority.

Note: 1) In case of any unscheduled holiday or on days of Bandh or natural calamity on the aforesaid dates or any emergency for the officer responsible for opening bid, the next working day will be treated as scheduled / prescribed date for the same purpose.

- 2) The Tender Inviting Authority may change the venue of opening the Technical or Financial Bids in case of exigent circumstances like breakdown of communications link, lockdown or conditions of force majeure.
- 3) The Tender Inviting Authority reserves the right to defer the date of opening of either Technical or Financial Proposal or both, if required.

Amount of Earnest Money:

₹ 9,956/-(Rupees Nine thousand nine hundred and fifty six only). EMD is to be deposited by bank draft in favour of PCCF & CEO, WBCAMPA.

Amount of Security Deposit (SD):

3% (Three Percent) of the contracted value of work.

SD is to be submitted by L1bidder under proper Head of Service along with proper format for transferring the Security Deposit to operator code of DDO CAMPA in PAO-III. (Operator ID will be communicated to L1 bidder).

Tender Fees:

₹ 500/- to be deposited by all intending bidders through GRIPS portal.

(https://wbifms.gov.in/GRIPS/makePaymentInt.do). Select <Forest Department> - <Receipt of Tender Fees relating to works under CAMPA>. Select 'Circle' as WB CAMPA (HQ).

7. General Terms and Conditions

- 1. Earnest Money Deposit (EMD):
 - A. Mode of Payment: "Earnest Money Deposit (EMD)" of ₹9,956/- (Nine thousand Nine hundred Fifty Six only) is to be deposited by bank draft in favour of PCCF & CEO, WBCAMPA. The same must be enclosed with the Tender Form in original & without it Tender Form will not be accepted by the undersigned.
 - B. There is no exemption, in general, for any of the eligible tenderers towards cost of tender document fee &EMD. The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category.
 - C. **Refund of EMD:** The EMD of the unsuccessful Tenderers will be refunded without any interest on receipt of application addressed to the Principal Chief Conservator of Forest & Chief Executive Officer, West Bengal Compensatory Afforestation Fund Management and Planning Authority.
 - D. The Earnest Money of all other Tenderers shall be refunded after release of acceptance letter in favor of the qualified lowest bidder on receipt of application from Tenderers, except the bidder who is awarded the contract work EMD shall be retained as until signing of an agreement, submission of Security Deposit and issue of work order.
- 2. The Tender is being floated with Administrative Approval and Financial Sanction from appropriate authority. The PCCF & CEO, WB CAMPA shall have the discretionary power to cancel the tender out right without assigning any reason there off.
- 3. Submission of Tender Paper-The Tender shall be required to be submitted in sealed cover, by official designation, i.e. Office of the Principal Chief Conservator of Forests & Chief Executive Officer, West Bengal Compensatory Afforestation Fund Management and Planning Authority (WB CAMPA), Aranya Bhawan, Block: LA-10A, Salt Lake City, Sector-III, Kolkata-700106, super scribing the Tender Notice Number. Two bid system of submission of Tender shall be followed. Financial bids of the bidders shall only be opened if the intending bidders qualify in the technical bid to be decided by the Tender committee.
- 4. The sealed envelope should consist of another two sealed envelopes-
 - A. Technical Bids and Other Document and
 - B. Financial Bid
 - A. The Technical Bid should consist of following documents- paper related to Organization Details such as:
 - (i) Eligibility Criteria- Bonafide organizations having valid Income Tax, PAN, GST Registration Number, having experience of similar nature of work during the last 3 financial years to any Government Department, Zilla Parishad, Government undertaking / Statutory Bodies constituted under the statute of the Government may apply for the

Tender. The intending bidders must be having financial credential of similar nature as per NIT. The financial credentials thus submitted should not be more than three years' old.

- (ii) Credential- Intending bidders shall be required to submit financial credential of similar nature of works during the last 3 financial years to any Government Department, Zilla Parishad, Government undertaking / Statutory Bodies constituted under the statute of the Government, not more than three (3) Years old. (a) All categories of intending Organization shall have satisfactorily completed as a prime agency during the last 3 (three) years prior to the date of issue of this Tender Notice either of the following:
 - (a) At least one job of similar nature with an estimated cost 50 % to or more than the estimated cost put to this NIT; or
 - (b) At least two jobs of similar nature with an estimated cost of each of the works equal to at least 25% of the estimated cost put to this NIT in any one year; or
 - (c) At least three jobs of similar nature with an estimated cost of each of the works equal to at least 20% of the estimated cost put to this NIT in any one year,

For the purpose of this work, 'similar works' mean monitoring, review, interim monitoring, evaluation etc. in any Government Department, Zilla Parishad, Government undertaking / Statutory Bodies constituted under the statute of the Government.

Copy of Last Income tax Submission Certificate, Copy of Last GST submission certificate, Copy of PAN, GST Registration, Receipt of submission of EMD deposit (Original) and Tender Fee, Details of Financial Credentials, past credential of carrying out similar nature of works are required.

Affidavit: The prospective bidders or any of their constituent partner shall neither have abandoned any work nor any of their contract have been rescinded, debarred or blacklisted during the last 3 (three) years by any Government or PSU. Such abandonment or rescission will be considered as disqualification towards eligibility. A declaration in this respect through affidavit has to be furnished by the prospective bidders without which the Technical Bid shall be treated as non-responsive and be submitted along with technical bid. Format is enclosed.

Work credential as per schedule to any Government Department, Zilla Parishad, Government undertaking / Statutory Bodies constituted under the statute of the Government during within last three financial years are required to be submitted. The work credential should be of similar nature of work implemented in a particular financial year as mentioned in this Tender notice.

(B) The Financial Bid should be submitted in prescribed format (FORM-VI) attached with the Tender paper. The financial bid should be inclusive of all taxes and charges. Only one rate shall be quoted for the entire work. The Tender paper should be submitted in the Tender box specifically earmarked for the purpose. Tender paper submitted otherwise shall not be accepted under any circumstances. Further, no extension of time of submission of Tender paper shall be entertained under any circumstances and the Tender box shall be sealed after laps of due time and shall be opened on due time in presence of the bidders. Participating bidders may remain present at the time of opening of tender.

5. NORMS FOR FINALISATION OF THE BIDS:

The Evaluation of the tender will be done on the principle of Quality and Cost Based Selection (QCBS) method.

The details of the process are described below:

The evaluation of the proposal shall be carried out in two stages.

In the first stage, evaluation of the technical proposal will be taken up. Proposals which are received unsigned or are incomplete (i.e. when the required bid formats and /or supporting documents, proof of deposit of requisite tender fees, EMD etc. have not been submitted along with Covering Letter) will be summarily rejected as non-responsive. Then technical documents of firms will be evaluated amongst qualifying bidders.

In the second stage, evaluation of the financial proposal will be taken up.

The weightage assigned for bids is:- Technical bids: Financial Bids = 60:40. The final assessment will be based on the 60% of Technical scores + 40% of financial scores.

Any proposal of modification subsequent to opening of bids and bids not conforming to tender conditions shall be liable to be rejected. Therefore, bidders are advised to submit their bids complete in all respects as per requirement of tender document specifying their acceptance to all the clauses of Bid Evaluation Criterion, General Terms and Conditions and compliance to the scope of work requirement etc.

6. Evaluation of Technical Bids

The Technical Bid will be examined by the tender committee. Evaluation will be done on the basis of evaluation criteria and scoring pattern as mentioned below:

Sl.	Criteria / Sub-criteria	Max. Marks	Documentary Proof to be enclosed
A	Establishment of the Firm/Society/Trust etc. relevant to the assignment. Date of establishment (< 3 years = 3 marks) (> 3 - 5 years = 6 marks) (> 5 - 7 years = 9 marks) (> 7 - 10 years = 12 marks) (> 10 years = 15 marks)	15	Certificate of Practice and Constitution Profile of the Firm/Society/Trust etc. Refer: Form-II
В	Average Annual Turnover (₹ in lakh): < 10 Lakh = 2 marks >= 10 Lakh < 20 Lakh=4 marks >= 20 Lakh < 40 Lakh = 6 marks >= 40 Lakh < 50 Lakh = 8 marks >= 50 Lakh = 10 marks	10	Copy of Profit & Loss A/c / Statement of Income & Expenditure and Balance Sheet of F.Y. 2017-18, 2018-19 and 2019-20 along with. Refer: Form-III
С	Experience of the Firm/Society/Trust in same or similar assignments of 1) Monitoring, Survey, Research work and Inventory of Forest under Govt. of India during last 03 Years. (20 Marks)	60	Statement of Experience along with Copies of Work Orders / Work Completion Certificates and other related documents. Refer: Form-IV

7. Uploading of summary list of technically qualified Tenderer (1st round)

Pursuant to scrutiny and decision of the **Tender Committee**, the summary list of eligible tenderers for which their Financial Proposals will be considered, may be uploaded in the web portals. While evaluation, the Committee may summon the tenderers and seek clarification / information or additional documents or original hard copy of any of the documents already submitted and if these cannot be produced within the stipulated time frame, their proposals will be liable for rejection.

8. Opening and Evaluation of Financial Proposal:

Financial proposals of the Tenderer declared technically eligible by the Tender Committee will be opened on the prescribed date, but may vary as per the time requirement for procedural formalities.

9. Evaluation of Financial bids

The Financial Bids of the technically qualified bidders will be evaluated as per the evaluation criteria mentioned below:

- The total financial score for evaluation of financial bids is 100
- The list of Bidder will be ranked in ascending order, i.e. the Bidder who quoted the lowest amount (L1) will be ranked first and so on. For the purpose of this tender the participating bidder who would quote the lowest gross amount as financial quote, will be ranked L1 and will be assigned 100 points. Other bidders, viz: L2, L3 etc. will be compared against the financial quote of the L1 and points assigned accordingly. For example, if the quote of L1 is ₹ 200/- and that of L2 is ₹ 400/-, then L1 will be awarded 100 points (maximum) and L2 will be awarded (200/400) x100 = 50 points.

Total Score Secured = 60 % of Technical Score (achieved) + 40 % of Financial Score (achieved).

10. Uploading of summary list of finally qualified Tenderer (2nd round)-

After evaluation of Financial Proposal, may publish the final summary result containing inter-alia, name of tenderers and the rates quoted by them provided Tender evaluation committee is satisfied that

the rate obtained is fair and reasonable and there is no scope of further lowering down of rate. Quality and Cost Based Selection (QCBS) method will be applied for determining L1 bidder.

11. Time to complete the work-

Third party Monitoring of WB CAMPA works for the F.Y. 2019-20 within 30 days after issue of work order & letter by the L1 bidder. Allowing time extension shall be the discretionary power of the Tender issuing authority. In case of delay penalty may be imposed after initiating other legal means like forfeiting the security etc, if undersigned deems fit.

12. Security Deposit:

- The successful Tenderer to whom a Letter of Acceptance will be issued shall submit Security Deposit which is 3 % (Three Percent) of the contracted value of work, within 10 (ten) days from the date of Letter of Acceptance through Treasury Challan under Head of Service: '8443-00-109-003-07- Security Deposits' (Operator ID will be communicated to L1 bidder) in PAO-III. Failure in depositing this amount shall render the contact liable to termination without reference to the organisation. After submission of Security Deposit an agreement as per given format shall have to be signed on Stamp Paper (cost of Stamp Paper shall be borne by Tenderer) and signed agreement shall have to notarized from Public Notary. After that formal work order will be issued.
- b) Security Deposit will be released without any interest on receipt of application from Organisation addressed to the PCCF & Chief Executive Officer, WB CAMPA, after lapse of Security Period i.e., two (02) months after completion of the work or three (3) months from the date of final payment to the successful Tenderer.
- c) The Security Deposit in respect to this Tender will be refunded to the executing organization at the end of the contract period subject to submission of final report in required norms and subject to satisfactory performance.
- d) In case of any irregularity or violation of the terms and conditions of the contract agreement, the Security Deposit will be forfeited in addition to any legal actions as deem fit & required.

13. Specification of Work:

Specifications are given in Annexure I & II. Interested Tenderers should go through it carefully and quote their rate.

- 14. The Agency is required to be entered in to an Agreement after selection of L1 bidder for the proposed Monitoring works of WB CAMPA for the F.Y. 2019-20.
- 15. The PCCF & CEO, WB CAMPA, reserves the right to place work order as per availability of fund and receiving the Administrative Approval.
- 16. The PCCF & CEO, WB CAMPA, WB CAMPA reserves the right to cancel the Tender, if necessary, without assigning any reason whatsoever.
- 17. The undersigned or his representatives will inspect the works related to monitoring, take or suggest necessary rectification as and when required. The Tenderers should render required co-operation in this regard.

- 8. During the inspection by the undersigned or his representative, if the quality of the monitoring work is not found up to the standard, the Organization is bound to rectify the monitoring work to the satisfaction of the PCCF & CEO, WB CAMPA or his representative. Otherwise, the work order will be cancelled and the security deposit will be forfeited to the Govt. of West Bengal.
 - 19. The Tenderer will submit bills in triplicate with a copy of work order, bank details, work completion certificate etc. duly signed.
 - 20. The Tenderers are required to inspect document enclosed with NIT before submission of the Tender and future ignorance of any such item will not be entertained.
 - 21. All works are required to be carried out as per plan and specification & estimate of the project subject to the modification by the undersigned at any point of time during execution of the work duly notified to the Organization, within the project cost.
 - 22. Statutory Deduction: Income Tax, GST, Labour Welfare Cess, as applicable, shall be deducted from the Gross amount of Bill.
 - 23. The successful Tenderer will not assign any part of the work to any other organization.
 - 24. Rate offered in the estimate is final and Tenderer will not have any further claim.
 - 25. The acceptance of the Tender will be subject to the receipt of the approval of the higher authorities and availability of fund. The undersigned will not be responsible for any loss sustained by the Tenderer in the event of non-receipt of Government sanction.
 - **26.** The payment of bill for any work will be made according to the availability of fund and approval of higher authorities wherever applicable and no claim to delay in payment will be entertained.
 - 27. The terms and conditions of this "Notice Inviting Tender (NIT)" is part and parcel of the contract form.
 - 28. In case of any dispute in execution of the work and report thereof, PCCF & CEO, West Bengal Compensatory Afforestation Fund Management and Planning Authority will act as Appellant Authority and his decision will be final and binding.
 - 29. Work order shall only be issued on receipt of final approval from appropriate authority.
 - **30.**The Organization shall comply with all State and Central Laws, Statutory Rules, Regulations, etc., such as The payment of wages Act, The Minimum Wages Act, The workmen's Compensation Act, The Employer's Liability Act, The industrial Disputes Act, The Employees' Provident Fund Act, Employees' State Insurance Scheme, the Contract Labour (Regulations and Abolition Act, 1970) and other Acts, Rules and Regulations for labour as may be enacted by the Government during the tenure of the Contract and having force or jurisdiction at site. The organization shall give to the local Governing Body, Police and other concerned Authorities all such notice as may be required under law.
 - 31. The organization shall pay all taxes, fees, license charges, deposits, duties, tolls, royalty, commissions or other charges which may be levied on account of any of his operations connected with this

- contract. In case the Tender Inviting Authority makes any such payment, it shall be recovered from the organization bill.
- 32. During scrutiny, if it comes to the notice of the Tender Inviting Authority that the credential or any other paper found incorrect / manufactured / fabricated / fake, such Tenderer bids shall be rejected without any prejudice bids, bidder would not be allowed to participate in the Tender.

 The CF and Jt. CEO, West Bengal Compensatory Afforestation Fund Management and Planning Authority, Government of West Bengal, reserves the right to cancel the N.I.T. due to unavoidable circumstances after approval of PCCF & CEO, WB CAMPA and no claim in this respect will be entertained.
- 33. Documents submitted by the organization along with technical bid, if any of them on verification found incorrect / manufactured / fabricated / fake or false, in that case awarded contract work shall liable to be terminated with imposition of penalties or penalized as deemed fit. The balance work shall be awarded on risk and cost base Tender.
- 34. The decision of PCCF & CEO, WB CAMPA, West Bengal Compensatory Afforestation Fund Management and Planning Authority shall be final and binding to follow in case of any discrepancy arises between two similar clauses contained in contract agreement.
- 35. The organization is liable to pay the skilled, unskilled and other labour wages as per existing rules.
- 36. Deduction of STDS, TDS, GST & Other tax etc., if applicable shall be made as per rule in vogue. The estimated value put to tender is inclusive of all direct & indirect taxes and charges.
- 37. All these terms and conditions along with such other terms and condition as the undersigned deems fit shall form a part of the agreement which is required to be made by the successful bidder with the undersigned.
- **38.** Validity of the Tenderer will be 01 (one) year from the date of submission of the Tenderer or up to the end of financial year, as may be decided by the appropriate authority.
- 39. If Tenderer can complete the assignment satisfactorily and successfully, the validity of Tender may be extended for further year(s) subject to the approval of the competent authority.

8. Additional Terms & Conditions

- 1. Notwithstanding anything contained in the form in which the contract is executed the following shall constitute terms and conditions of contract and shall be binding on the Firm.
- 2. The acceptance of the Tender including the right to distribute the work between two or amongst more than two Tenderers will rest with the competent authority without assigning reason thereof. The PCCF & CEO, WB CAMPA reserves right to reject any or all Tenders without assigning any reason thereof.
- 3. The Tenderer shall have to comply with the provisions of (a) Contract labour (Regulation & abolition) Rules, 1970(b)Minimum Wages Act 1948 or the modification there of or any other laws relating the rates as will be in force from time to time.
- 4. Conservator of Forests and Joint Chief Executive Officer, West Bengal Compensatory Afforestation Fund Management and Planning Authority or his authorized representative shall not entertain any claim whatsoever from the Firm for payment of compensation.
- 5. The Tender Inviting Authority or the Society shall not be held liable for any compensation due to any circumstances such as untimely rains, other natural calamities, strike etc.
- 6. No Price preference will be applicable to W.B. Govt. Undertaking, as per Finance Dept. G.O. No. 8648-F(Y), dated 12th October 2012.
- 7. Imposition of any duty/tax rules etc. whatsoever of its nature (after work order/Commencement and completion of the work) is to be borne by the Tenderer.
- 8. No mobilization/ secured advance bill will be allowed.
- 9. GST, Cess, Income Tax, Ferry Charges and other Taxes if any are to be borne by the Firm. No extra payment will be made for these. The rate quoted in financial bid must be inclusive of these.
- 10. All working tools will have to be arranged by the Firm at his own cost.
- 11. In case any clarification is required, the interpretation of the Officer-in-Charge will be final.
- 12. The final acceptance of the Tender will be subject to the receipt of approval of higher authorities.
- 13. Final payment will be made after completion of all works and submission of final report.
- 14. The tenderer will not have any further claim other than the rate offered in the NIT.
- 15. PCCF & CEO, WB CAMPA reserves the right to cancel the agreement at any point of time during the execution of the work if it not done as per the specifications or any terms & conditions are violated by the Firm.
- 16. The successful Tenderer will not assign any or part of the work(s) to any other Firm/agency.
- 17. PCCF & CEO, WBCAMPA or his authorized representative will be the Officer-in-Charge in

respect to the contract and all correspondences concerning rates, claims, change in specification and/or designation similar important matters will be valid only if made by the Officer-in-Charge. If any correspondence of above Tender is made with Officers other than the Officer-in-charge for speedy execution of works, the same will not be valid unless copies are sent to the Officer-in-Charge and approved by him. The instruction given by the Head of Management Unit who has been authorized to carry out the work on behalf of the Officer-in-Charge and his authorized representative shall also be valid regarding specification, supervision, approval of materials and workmanship. In case of any dispute, the decision of the Officer-in-Charge shall be final and binding.

Conservator of Forests &

Jt. CEO, WB CAMPA

MemoNo.:403 /CAMPA/2C-203/2021-22

Dated, Kolkata, 27 / 10/2021

Copy for information and wide circulation through his office notice board to: -

- 1. The Principal Chief Conservator of Forests (HOFF), West Bengal
- 2. The Principal Chief Conservator of Forests& CEO, WBCAMPA
- 3. The Deputy Conservator of Forests and OSD, WBCAMPA
- 4. The Deputy CEO, WBCAMPA
- 5. The Chief Account Officer. WBCAMPA
- 6. The Deputy Conservator of Forests, MIS, WB, Aranya Bhawan. He is requested for making arrangement of uploading the enclosed "Tender Notice" in our official website.
- 7. Publicity Division for display in Notice Board and circulation in local office
- 8. Office Notice Board
- 9. The Accounts Section.

10. The Guard File.

Conservator of Forests

&

Jt. CEO, WB CAMPA

FORM-I APPLICATION

To
The Conservator of Forests
& Jt. CEO, WBCAMPA
Subject: (Name of the Work with Tender reference no.)
Reference: (N.I.T. No.)
Dear Sir/Madam,
Having examined the Statutory, Non-statutory and NIT documents; I/We hereby submit all the necessary
information and relevant documents for evaluation.
The necessary evidence admissible by law in respect of authority assigned to us on behalf of the group of
firms for application and for completion of the contract documents is attached herewith.
I/We are interested in bidding for the work mentioned above
I/We understand that
(a) Tender Inviting Authority and Accepting Authority can amend the scope and value of the
Contract bid under this project.
(b) Tender Inviting Authority and Accepting Authority reserve the right to reject any tender without assigning any reason.
The application is made by me/us on behalf ofin the
capacity ofduly authorized to submit the tender.
Enclosures:
(1) Technical Proposal (Envelop-I /Folder-I)
(2) Financial Proposal (Envelop-II /Folder-II)
Date:
Signature of authorized officer of the firm
Title & Capacity of the officer:

Name of the Firm with Seal

FORM – II

STRUCTURE AND ORGANISATION

1. Name of the applicant (Tenderer):	
2. Office Address:	
Telephone No.:	
Fax No.:	
3. Name and address of Bankers:	
4. Attach an organization chart showing the structure of tand technical staff with Bio-data as per format given below	
Date:	Signature of authorized officer of the firm
	Title & Capacity of the officer:
	Name of the Firm with Seal

Note: Application covers Proprietary Firm, Partnership, Pvt. Ltd. Company or Corporation

FORM-III

Average Annual Turnover Certificate

This is to certify that the following statement is the summary of Average Annual Turnover of the firm:<<u>Name of the Firm</u>>as per requirements of this NIT-

Sl. No.	Financial Year	Turnover rounded up to ₹ in lakh (two digit after decimal)
1	2017-2018	
2	2018-2019	
3	2019-2020	
	Total	

Average Annual Turnover of Last Three (3) Years: ₹ (in lakhs)

Stamp & Signature

FORM-IV

EXPERIENCE PROFILE

LIST OF PROJECTS COMPLETED THAT ARE SIMILAR IN NATURE TO THE PROPOSED WORK

Name of the Employer	Name, Location and nature of work	Name of authorized supervisor with designation	Contract price in Indian Rupees	Percentage of participation of Company	Original date of starting work	Original date of completi on of work	Actual date of starting of work	Actual date of completio n of work	Reaso ns for delay in compl etion
(Case)									

Note:	a) Work Order/Work done Certificate from the employers to be attached.
	b) Non-disclosure of any information in the schedule will result in disqualification of the firm.
Date	

Signature of authorized officer of the firm:

Title & Capacity of the officer:

Name of the Firm with Seal:

FORM-V
List of team members with experience

SL. NO.	NAME & AGE	QUALIFICATION	EXPERIENCE IN YEARS	NATURE OF EXPERIENCE
1				
2				
3				No.
4				
5				7924

Stamp & Signature

AFFIDAVIT

(To be furnished in non-judicial stamp paper of appropriate value duly notarized)

correct.	In case	igned do certify of any information bjection/claim with the control of the contro	on submit	ted proved	to be false of	ne attach r conceal	ed documen ed, the appl	ts are true lication ma	and ay be
Bodies	or Gover	undersigned nder by the Direct rnment Organizat ty criteria, claim;	tions in fa	Forests /G	hom credentia	West Ber als are pr	ngal or any referred by	of the Stat the unders	utory
pertine	nt inform	igned would aut ation as deemed a rein referred to as	necessary	and/or as a	requested by the	ie Consei	vator of For	ation to furests & Jt.	ırnish CEO,
(IV) The furnish	he unders any such	signed understand information at th	ds that fur e request	ther quali of the Ten	fying informat der Inviting &	ion may Acceptin	be requeste g Authority.	d and agre	ees to
		at I have applied rally for the same		der in the	capacity of inc	lividual/a	s partner of	a firm & l	have
Date:_									
					Signature of a	authorized	d officer of t	he firm	
					Title &	c Capacity	y of the offic	cer:	
					Name	e of the F	irm with Sea	al	

FORM-VI FINANCIAL BID FORMAT

Name Of Work Tender	Amount Put to Tender (Inclusive all taxes)	Rate Quoted by the Bidder (%above or less or at par)	Tendered amount both in Figure (₹) & Words
(1)	(2)	(3)	(4)
Monitoring of WB CAMPA works for the F.Y. 2019-20	₹ 4,97,800/- (inclusive of all taxes and charges)		

Declaring that the item against which there are fixed Govt. rate such as minimum wage rate etc. shall be obeyed in letter in spirit & rate is inclusive of all taxes.

Signature of the Tenderer with Seal & date

Annexure-I
Plantation works of WB CAMPA for the year 2019-20

				Adva	nce			Creation			WARREN TO THE REAL PROPERTY OF THE PARTY OF	Maintenance	
Category	Division	Particulars of work	Physical	Unit	Financial (₹)	Physical	Unit	Financial (₹)	DFL/NFL	Physical	Unit	Financial (₹)	Year of Maintenance
	V		25	На	2,83,025.00	17.14	На	12,85,500.00	DFL		На		
CA	Kurseong Darjeeling		38	На	9,10,264.00		На			104.61	На	19,43,976.00	1st year- 57.03 ha, 2nd year- 20.88 ha, 3rd year- 20 ha, 6th year- 6.70 ha
CA	Malda		2	На	2,00,000.00								
CA	Baikunthapur		65	На	25,81,020.00								
CA	Kalimpong		57.65	На	13,96,206.00	11.5	Ha	8,62,500.00	NFL	10.94	На	3,85,000.00	1st year
CA	Gorumara Wildlife					40	На	21,03,312.00	NFL	10	На	53,580.00	
C A	BTR East					21	На	18,93,598.00	DFL	12	Ha	3,64,480.00	1st year
CA	Jalpaiguri					8.06	На	8,38,565.32	DFL	2	На	34,000.00	3rd year
CA CA	Jaldapara Wildlife									25	На	2,50,000.00	1st year
CA	CoochBehar						1			1.56	На	50,048.00	1st year
CA		-		-						66.5	На	16,62,500.00	2nd year
CA	BTR West		1	+									
NPV	Jaldapara Wildlife	Artificial Regeneration				45	На	31,43,377.00			-		
NPV	Silviculture Hill	Block Plantations				9	На	11,86,228.00					

		Particulars		Adva	nce			Creation				Maintenance	
Category	Division	of work	Physical	Unit	Financial (₹)	Physical	Unit	Financial (₹)	DFL/NFL	Physical	Unit	Financial (₹)	Year of Maintenance
NPV	Silviculture North	Block Plantations				16	На	25,08,896.00					
CA	Bankura South		13.54	На	1,73,000.00								
CA	Kharagpur		22	На	14,52,000.00							11.0.000	
CA	Medinipur		7.6	На	6,59,680.80					4.03	На	1,00,750.00	2nd year
CA	Birbhum		1	На	46,000.00					5.6	На	1,75,887.00	1st year
CA	Durgapur					0.133	На	8,011.00	NFL	65.63	На	12,26,757.00	1st year
CA	Kangsabati North									9	На	2,37,000.00	1st year- 4 ha, 2nd year- 3 ha, 3rd year- 2 ha.
CA	Bankura North									11.97	На	1,51,886.00	1st year- 0.192 ha, 3rd year- 4 ha, 4th year- 7.78 ha.
CA	Purulia							9		27.97	На	8,65,040.00	1st year- 25 ha, 3rd year- 2 ha,
CA	Rupnarayan	:								1	На	25,000.00	2nd year- 1 ha
CA	Kharagpur									27	На	6,59,000.00	2nd year- 25 ha, 3rd year- 2 ha.
CA	Jhargram									88.73	Ha	28,39,360.00	1st year
CA	Jhargram							- 11		59	На	19,34,403.00	
CA	Birbhum			На				We construct the second		105	Ha	99,872.00	

				A-07-400.000	T			Creation		Maintenance			
6-1	Division	Particulars of		Adva		Physical	Unit	Financial (₹)	DFL/NFL	Physical	Unit	Financial (₹)	Year of Maintenance
Category	DIVISION	work	Physical	Unit	Financial (₹)	Physical	Oint	Tillulicies (1)					
NPV	Durgapur	Artificial Regeneration		На		50	На	25,59,704.00		1000 A			
NPV	Birbhum	Artificial Regeneration		На		170	На	119,03,313.00					
NPV	Silviculture South	Block Plantations		На		25	На	34,99,936.00					
NPV	Kangsabati North	Encroachment recovery plantation		На		30.5	На	28,95,243.00					
NPV	Kangsabati South	Encroachment recovery plantation		На		23.17	На	21,99,435.00					
NPV	Purulia	Encroachment recovery plantation		На		10	На	9,46,376.00					
NPV	Rupnarayan	Encroachment recovery plantation		На		31	Ha	19,39,244.00					
22.0	Total		231.79		77,01,195.80	507.503		397,73,238.32		637.54		130,58,539.00	

Annexure-II

Non-Plantation works of WB CAMPA for the year 2019-20

SL No.	Circle/ Division	Nature of Work	Physical	Financial (₹)
		Construction of Boundary Wall in Bagdogra Range under Kurseong Division.	144 mts. + 4.7 mts. gate x 2 mts. high above tie beam	5,82,005.00
1	DFO/Kurseong Division	Wildlife Management (Elephant Management) towards Hiring vehicle of different ranges(not included in APO 2019-20)	36 nos.	5,40,000.00
to the sec		Total =		1122005.00
2	DFO/Darjeeling Forest Division	Forest Protection- Wages of labourers, hiring vehicles for the purpose of protection of plantation, forest & wildlife		3,00,000.00
		Total =		300000.00
		Hiring charges of vehicle for staff and veterinary doctors and the villagers during elephant depredation.		10,83,839.00
3	3 DFO/Jalpaiguri Division	Making electric fencing over 8.062 ha. of CA plantation of 2019 at North Diana Block	8.062 Ha.	2,33,915.32
		Maintenance / Renovation of Field Staff quarters		1,45,848.00
		Administrative expenses		295.00
	Washington and the second of t	Total =		1463897.32
		Wages of labourers, hiring vehicles for the purpose of protection of plantation, forest & wildlife		3,94,320.00
5	DFO/Jaldapara	Construction of Group-C Quarter-1 Nos.	1 nos.	6,83,503.00
	Wildlife Division	Group-D Quarters- 20 nos.	20 nos.	8,17,675.00
		Administrative expenses		
		Total =		1895498.00
	14 11.1	Forest protection Additional fund for forest protection/elephant depredation & some essential work		14,95,303.00
6	DFO/Gorumara Wildlife Division	Construction of Toilets in JFMCs-25 nos.		46,373.00
	whithe Division	Purchase of searchlights, crackers and battery	8	500.00
		Mitigation of human wildlife conflict by various measures including cost of driving out elephants from human habitations, Tea garden etc.		42,744.00

	Habitat improvement works including weed eradication, cut back and controlled burning etc.	4,00,000.00
	Organising Annual Biodiversity camp for assessing Biodiversity of NVNP including publication of report	4,67,517.00
a l	Total =	2452437.00

SL No.	Circle/ Division	Nature of Work	Physical	Financial (₹)
7	DFO/CoochBehar Division	Maintenance / Renovation of Group-D- Quarter(used from available interest fund)	1 nos.	31,975.00
	Division	Total =		31,975.00
		Maintenance of Group-C Quarters		1,68,000.00
8	DFO/Baikunthapur			40,000.00
8	Forest Division	Administrative expenses		47.20
		Total =		2,08,047.20
		Maintenance of Group-C Quarters- 5 nos.		1,40,286.00
11	DFO/Buxa Tiger Reserve West	Maintenance of Group-D Quarters- 20 nos.		14,200.50
	8	Total =	,	1,54,486.50
	DFO/Wildlife-I	Payment of outstanding fuel bills used in hiring vehicle for protection and preventing of man-animal conflict		4,96,424.00
12	Wildlife) Division	(Daijeeing		295.00
	, , , , ,	Total =		4,96,719.00
		Creation of Bamboo and slip plantation at TLDP-III & TLDP-IV (TLDP-III Bamboo Plantation:-₹17750/- & TLDP-IV Slip Plantation:- ₹45000/-)	.50 Ha. TLDP- III & 2.0 HA TLDP-IV	62,750.00
14	DFO/Kurseong Soil Conservation Division	CAT Plan Works (TLDP-III & IV) [25m3 DRM Wall TLDP-III & 618 m3 Boulder Sausage wall TLDP-IV & 170 rmt Bamboo Pallisade TLDP-IV)	25m3 DRM Wall TLDP-III & 618 m3 Boulder Sausage wall TLDP-IV & 170 rmt Bamboo Pallisade TLDP-IV	19,94,183.00
		Administrative expenses		33.66
		Total =		20,56,966.60
15	DFO/Silviculture Hills Division	Soil Conservation Works at Lloyd Botanical Garden, Darjeeling		3,60,896.00

Soil And Moisture Conservation Works at Lebong	27,90,700.00
Maintenance of Group-C Quarters - 1 nos.	98,961.00
Administrative expenses	57.82
Total =	32,50,614.82

SI No.	Circle/ Division	Nature of Work	Physical	Financial (₹)
16	DFO/Kalimpong Forest Division	Workshop on e-Green Watch Portal for 2 days during visit of PCCF & CEO, WB CAMPA		18,000.00
		Wages of labourers for the purpose of protection of plantation, forest & wildlife		5,00,000.00
		Administrative expenses		236.00
		Total =		5,18,236.00
17	DFO/Kangsabati (North) Division	Forest Protection - Engagement of local people and labourers to assist the staff in forest Divisions for protection of forest and wildlife including supply of search lights and hiring of vehicles		9,99,980.00
		Administrative expenses		535.50
		Total =		1000515.50
18	DFO/Panchet Forest Division	Construction of Toilets in JFMCs	30 nos.	1,55,862.00
		Total =		155862.00
	DFO/Kangsabati South Forest Division	Construction/Renovation of Group C- Quarter		-2,000.00
		Construction of Toilets in JFMCs		-14,261.00
19		Forest Protection Engagement of local people and labourers to assist the staff in forest Divisions for protection of forest and wildlife including supply of search lights and hiring of vehicles.		29,99,290.00
		Administrative expenses		10,868.63
		Total =		2993897.63
20	DFO/Bankura South Division	Forest Protection and Elephant Management		10,00,000.00
		Total =	A COLUMN	1000000.00
21	DFO/Bankura North Division	Forest Protection and Elephant Management		15,00,000.00
		Total =		1500000.00

	DFO/Purulia Division	Forest Protection- Engagement of local people and labourers to assist the staff in forest Divisions for protection of forest and wildlife including supply of search lights and hiring of vehicles.		60,04,378.00
22		Generating KML maps of diverted land for uploading in e-Green Watch Portal	2 unit	1,90,000.00
		Administrative expenses (Bank Charges)		292.00
		Total =		6194670.00

SI No.	Circle/ Division	Nature of Work	Physical	Financial (₹)
23	DFO/Rupnarayan Division	Forest Protection - Engagement of local people and labourers to assist the staff in forest Divisions for protection of forest and wildlife including supply of search lights and hiring of vehicles.		44,99,134.00
		Total =		44,99,134.00
3.3	DFO/Kharagpur Division	Forest Protection - Engagement of local people and labourers to assist the staff in forest Divisions for protection of forest and wildlife including supply of search lights and hiring of vehicles.		64,94,823.00
24		Construction of Toilets in JFMCs - 60 nos.		95,366.00
		Administrative expenses		1,229.50
		Total =	2	6591418.50
	DFO/Durgapur Division	Construction/ Renovation of Group C quarter 1 nos.	1 nos.	1,60,989.00
		Solar light	8 nos.	2,00,000.00
25		Administrative expenses		1,068.82
		Total =		362057.82
	DFO/Medinipur Division	Engagement of local people and labourers to assist the staff in forest Divisions for protection of forest and wildlife including supply of search lights and hiring of vehicles.		85,00,000.00
		Construction of Toilets in JFMCs (in no)		1,00,177.00
26		Implementation of Micro plan activities in JFMCs (in no)		4,94,153.00
		Maintenance of Group-C Quarters		2,25,428.00
		Maintenance of Group-D Quarters		3,40,567.84
		Administrative expenses	*	346.22
			Total =	

27	DFO/Burdwan Forest Division	Purchase of Patrolling speed boat for protection of Dolphins, Turtle, Water Birds at river Bhagirathi	1 nos.	5,85,398.00
		Construction of 2 storied Range Office (₹ 30,45,731.00) and construction of 2 nos. of group-D staff quarter @ ₹5,73,893.00 each (₹ 11,47,786.00) at Katwa Social Forestry Range.		8,968.00
		Motorized patrolling boat for Monitoring Dolphin	1 nos.	8,00,000.00
		Solar light- 12 nos.	N. 7. W. S.	1,781.00
		Administrative expenses		1,011.17
		Total =		13,97,158.17

SI No.	Circle/ Division	Nature of Work	Physical	Financial (₹)
28	DFO/24 Parganas North Forest Division	Wildlife & Bio-diversity management -		
		Training of staff against Wildlife protection conservation	<u> </u>	50,075.00
		Total =		50,075.00
	Wildlife Headquarter	Purchase of tranquilization Equipments, Medicine etc.		10,14,220.00
		Guns, cartridges, searchlight etc.		3,04,980.00
		Repairing of cages, boundary walls at sanctuaries etc.		-92,570.00
		Wildlife & Bio-diversity management		-
		Supply of snake catcher		1,46,000.00
		Preparation of publicity materials and create awareness to stop illegal capture and trade of wild animals		5,45,520.00
		Supply of food/medicine for rescued animal at wildlife rescue centre	100,00	1,77,704.00
29		Organising workshop for participation and improvement of wildlife animals in North Bengal & South Bengal		67,550.00
		Purchase of equipments like camera traps and range finders for census of wild animals for use in different protected areas in West Bengal		5,00,000.00
		Purchase of office Equipment for establishment of control room at Wild animal rescue centre for monitoring of wild elephants of South Bengal		3,33,365.00
		Supply of tranquilizer gun with International Standard		2,00,000.00

Cuddle back camera trap and logistics, Snake catching box small and big	7,00,000.00
Operating 24x7 days toll free telephonic helpline to provide help in case of any disaster related with urban wildlife (₹ 60,000.00) and food and medicine for rescued wildlife (₹ 6,00,000.00)	6,60,000.00
Hiring of veterinary services for treatment of rescued animals etc. (₹ 3,60,000.00) and Labour, vehicle and POL for rescue and release of urban wildlife (₹ 9,80,000.00)	13,40,000.00
Interest Utilized as per field requirement and approval of CF, HQ.	1,93,321.68
Administrative expenses	755.20
Total =	60,90,845.88

SI No.	Circle/ Division	Nature of Work	Physical	Financial (₹)
30	DFO/Jhargram Training Centre	Skill Development Programme & Training to JFMC, vide cheque no- 097256, dated - 10/05/19.		2,80,800.00
		Skill development training of JFMC at Hijli		6,48,316.00
	(SFTI-Hijli)	Administrative expenses		275.50
		Total =		9,29,391.50
	PRO/031 : 14	Establishment of modern nursery at Kolkata for raising tall seedling		8,91,380.00
31	DFO/Silviculture South Division	Administrative expenses		803.00
	South Division	Total =		8,92,183.00
32	DFO/Purba Medinipur Division	Forest Protection - Engagement of local people and labourers to assist the staff in forest Divisions for protection of forest and wildlife including supply of search lights and hiring of vehicles.		10,00,000.00
		Total =		10,00,000.00
- KC		Construction/ Renovation of Group C quarter 1 nos.	1 nos.	1,23,113.00
33	DFO/Birbhum Division	Administrative expenses		128.06
		Total =	09	1,23,241.06
34	DFO/Jhargram Division	Forest Protection-Engagement of local people and labourers to assist the staff in forest Divisions for protection of forest and wildlife including supply of search lights and hiring of vehicles		60,00,000.00
		Administrative expenses		3,317.00
		Total =		60,03,317.00
		GRAND TOTAL		643,95,321.62