

Minutes of the 16TH Executive Committee Meeting of West Bengal State CAMPA held on 21.09.2015 at 11.00 AM in Conference Hall of Aranya Bhawan , Kolkata

Following members participated in the said Executive Committee:

1. Sri Azam Zaidi, IFS, PCCF (HoFF), WB as Chairman of the Executive Committee.
2. Sri P. Shukla, IFS, PCCF, RMD, WB.
3. Sri N. K. Pandey, IFS, PCCF, General, WB
4. Sri P. Vyas, IFS, APCCF and Director/SBR
5. Sri S. K. Sen, IFS, APCCF/HRD as Special Invitee.
6. Sri Sukanta Kumar Paul, 9831491415/7551075510
7. Smt. Susmita Ghosal, 9932737063.
8. Sri C. K. Mandal, FA & CAO, Wbfdcl, as Special Invitee.
9. Sri S.K. Agrawala, Cost Accountant as Special Invitee.
10. Sri R. R. P. Singh, IFS, APCCF /Finance & CAMPA, Nodal Officer, FCA, as Member Secretary.

The Member Secretary initiated the proceeding by welcoming the members of the Executive Committee and other invitees in the meeting and briefed the house about the agenda items of 16th Executive Committee Meeting along with Balance Sheets of three years pending Accounts that were circulated to all participants through email in advance, in order to have a fruitful discussion. After detailed deliberation following decisions have been taken on each of the agenda items.

Agenda Item 1. Confirmation of proceedings of 15th Executive Committee Meeting: The minutes of the 15th Meeting have been confirmed and taken as approved. Observations and Comments dealt in the Action Taken Report.

Agenda Item 2. Action Taken Report of 15th Executive Committee Meeting:

2A) In view of shortfall in achieving the target of Compensatory Afforestation (CA), a resolution was taken in last Executive Committee meeting that the GoI will be approached for raising CA over alternate degraded forest land in case of such shortfall in Kalimpong Forest Div & Gorumara(wildlife) Div, where the suitable land for plantation is not available. It was also decided to ask the User Agency to provide additional land the reported shortfall in order to achieve the CA target. The action plan for alternative/additional CA was discussed. The Member Secretary will place the extent of such shortfall with reason to discuss in the next Executive Committee. It was also recommended in the last Executive Committee that a committee of the senior forest officers will be constituted for suggesting suitable forestry works over the unsuitable areas. This will be also discussed in the next Executive Committee.

2B) The action taken was ratified and approved.

2C) (a) The Member Secretary will take up the issue with the Govt. of India on Exemption of Income Tax.

(b) On explanation of the DFO, Bankura (North), the deviation is to be re-examined.

(c) Member Secretary will take appropriate action for engagement of Consultant and Expert to run the CAMPA Cell.

2D. As decided in earlier meeting, the GOI has been requested to consider the demand of the fund to the tune of 22.10 Crore.

2E. Action taken report on APO 2014-15 is placed. The fund approved/released from the State CAMPA for implementation of the Work Programs during the year and 2015-16 duly approved in 2014-15 placed through the Agenda Item 6.

2F. As per the advice of the committee, the headquarter expenditure has been incorporated in the APO.

2G. The Agenda Item No-3 may kindly be seen for the approved work programme undertaken with achievements and work in progress

Agenda Item 3. Review on progress of work during 2014-15: A detailed progress report was placed before the Executive Committee by the Member Secretary and that was discussed and approved. However, the Executive Committee desired that a detailed list of work components and their physical & financial achievement against the target as well as locations along with Co-ordinate of each of the work component should be prepared. The works of the CAMPA need to be taken up for the third party monitoring, however the CA / any plantation activity under the CAMPA fund will be monitored by the monitoring wing of the FD.

Agenda Item 4. Engagement of Cost Accountant Firm's S. K. Agrawala & Co. : the Executive Committee has approved the engagement of S.K. Agarwal & co, the cost Accountant Firm for preparation & finalisation of Accounts for three financial years 2012-13, 2013-14 & 2014-15, however approval of accounts for three financial years would be subjected to the endorsement by the approved Charter Accountant.

Agenda Item 5. SUBMISSION OF INTERNAL AUDIT REPORT & BALANCE SHEET FOR THE FINANCIAL YEARS 2012-13, 2013-14 & 2014-15 FOR PROPER AUDITING OF BOTH RECEIPTS AND EXPENDITURE OF FUNDS BY EXECUTIVE COMMITTEE :
The CA firm presented the three years Accounts at length through power point, where it was also emphasised that care has been taken to rectify the omission of the previous years Accounts, and Audit Queries. The Executive Committee has decided that three years Accounts will be audited by Charter Accountant duly empanelled with AG and thereafter all three years accounts will be put up before the Executive Committee for approval of the consolidated audit report of receipts and expenditure, to take up approval of five years accounts by the SLSC.

Agenda Item 6. Fund approved/released from the State CAMPA for implementation of the Work Programmes during 20 15-16 duly approved in 2014-15: The Member Secretary put-up the agenda for discussion which was adopted and approved. The Executive Committee desired that the proposed works should also be taken up before the SLSC for approval of work programmes.

Agenda Item 7. Finalization of the Work Programme (APO) of the State CAMPA for 2015-16 & 2016-17: The detailed work programme discussed. The Executive Committee suggested recasting the activities with certain modification and placing it again before the next Executive Committee for adoption and approval and placement in the SLSC for subsequent submission to the Adhoc CAMPA.

Agenda Item 8. Miscellaneous Matters:

8A. Monitoring & Evaluation by the third party independent monitors -The Executive Committee directed to go for e-tender. Prepare the documents to call expression of interest &

financial bid. The process should start, however the approval of the SLSC will be taken in due course.

8B. Study on Bird Diversity of Kolkata by Dr Suchitra Ghosh- In the last committee it was decided that the matter of balance payment to principal investigator for consultancy on Bird Diversity is closed , however based on representation of Dr.S Ghosh to FD, the matter was discussed and decided that the statement of facts should be put up in the next Executive Committee in a separate file .

8C. Regularisation & Ratification of Misc. Matters The Executive Committee has expressed that the Balance Sheets of three years will be signed by the present Nodal Officer, however the Cash Book should be signed by the then Nodal Officer even if having being directed to look after the works by the Forest Department. Sri S.K. Sen, IFS, APCCF / HRD, the then Nodal Officer wanted that the matter should be referred to FD narrating the entire issue to seek the direction. The Executive Committee requested Sri Sen to take necessary action to settle the pending matter. The Executive Committee has noted, ratified and approved other decisions taken by the present Member Secretary and authorised him to go-ahead with all related functioning of the additional charge as Addl.PCCF/CAMPA & Nodal officer, FCA to take decision in any issue related to "CAMPA CELL

8D. Release of CAMPA fund lying with Treasury : In LOC system, Fund was released to DFOs & kept in the Civil Deposit Head as per the then approved accounting procedure. To get the balance fund lying in the respective treasury, the Executive Committee requested the Member Secretary to inform all concerned to initiate the proposal to take out the fund from treasury & keep it in the CAMPA account. The Executive Committee has also requested Sri P. Shukla, IFS, in-charge of MD/WBFDCL to direct the DM /Kalimpong to pay back the balance fund lying with him.

8E. Decision on placement of 5 years accounts to Steering Committee for approval. The Executive Committee has agreed to the proposal for placement of five financial years accounts duly audited and adopted by the Executive Committee to the SLSC for approval thereby.

8F. CAMPA utilization of fund – Proceedings of 5th meeting of the National Advisory Council. The Executive Committee has noted the compilation of items of work in which states have been advised that such expenditure is not permissible out of CAMPA funds. To run the CAMPA Cell, the Member Secretary requested to make the financial provision in the state Budget. The Executive Committee made it clear that for the administrative expenses of the CAMPA the provision should be made in the APO of the CAMPA itself and if required a clarification may be obtained from the Adhoc CAMPA in MoEF&CC, whether expenses to run the State CAMPA Cell are met from the CAMPA fund.

The meeting ended with vote of thanks to each other.


(R.R.P.Singh)

Member Secretary


(Azam Zaidi)

Chairman