

Minutes of the 21st Meeting of Executive Committee of WB State CAMPA on 27.09.2018 at Aranya Bhawan, Kolkata

The following member attended the meeting:

1. Sri N. K. Pandey IFS, PCCF (HoFF) West Bengal and Chairman, Executive Committee
2. Sri S. Barari IFS, PCCF (General), West Bengal and Member.
3. Sri J.T. Mathews, IFS, PCCF Research, Monitoring and Development, West Bengal and Member.
4. Sri T.V.N. Rao IFS, Addl. PCCF Finance, West Bengal and Member.
5. Sri Sandipan Mukherjee IFS, Addl. PCCF CAMPA and Nodal Officer, FCA & Member Secretary.
6. Sri S. Sundriyal, IFS, Addl. PCCF Wildlife, representative PCCF Wildlife.
7. Smt Susmita Ghoshal, Bala Prayas Welfare Society, Medinipur and Member.

Special Invitees also attended the meeting:

1. Sri K. Balamurugan, IFS, CF LA & FCA, West Bengal.
2. Sri S. K. Agarwal, Cost Accountant.

With the permission of Sri N. K. Pandey, Chairman, Sri Sandipan Mukherjee, Member Secretary initiated the proceedings and the following decisions were taken after discussion.

1. Confirmation of the Minutes of the 20th Executive Meeting

The Minutes of the 20th Executive Committee Meeting was circulated to all the members and as no observation or comment was received from the members, the same was confirmed and approved.

2. Action taken Report regarding decisions taken during 20th Executive Committee Meeting

The house held detailed discussions on Action taken report of the last 20th Executive Committee Meeting and action taken report was accepted.

3. Approval of Audited Annual Accounts for the financial year 2017-18

Audit observation to have Permanent Account Number, Tax deduction and collection Account Number for CAMPA was discussed and the committee confirmed these necessities for CAMPA. The Committee was informed that, MoEF & CC had been approached in this matter, but their response is awaiting. However, it was noted that at the Division level the DFO's are deducting & deposited the TDS under their TAN. Fixed Assets Register and Consumables register is being maintained by the State CAMPA. The Committee also asked to maintain Fixed Assets Register and Consumable Register for office Stationary as per GFR 23 format which was provided by AG, West Bengal. With these observations the annual accounts was approved for the financial year 2017-18.

4. Approval of Internal Audit report for the financial year 2017-18

- ❖ The Internal auditor visited all division offices and inspected the CAMPA accounts. The Internal audit report was discussed by the committee and the chairman requested to issue an office order to DFO's for noting the mistakes pointed out in the audit report and to get it rectified.
- ❖ The requirement to install TALLY at the Division level was noted by the committee. With these observations the chairman had approved the internal audit report for the financial year 2017-18.

5. Approval of Renewal of Chartered Accountant for conducting the Audit of the accounts for the Financial year 2018-19.

The proposal for renewal of the contract as per the existing tender conditions, with 10% increment with a note that the cost was reasonable, was approved.

6. New Accounting procedure of CAMPA funds.

The Member Secretary briefed on the new accounting procedure of CAMPA and its implications.

The new Compensatory Afforestation Fund Act 2016 (CAF ACT) will come into force from 30th Sept 2018.

- ❖ He detailed that as per the new Accounting Procedure of the act the money deposited in Nationalised Bank accounts of ad-hoc authority will be transferred to the interest bearing section of public accounts of India, with distinct Minor Head called 'National compensatory Afforestation Deposits'. A Sub-Head will be opened under the Govt. of West Bengal under the Major Head 8336- Civil deposit, where 90% of the monies belong to West Bengal will be transferred from the Ad-hoc Authority.
- ❖ Also the Member Secretary briefed on the CAMPA account reconciliation and about the constitution of new Executive & Steering Committee as per the CAF ACT 2016 with increased members in the new committees.

The meeting ended with vote of thanks to the Chair and all the participants in the meeting.



Member- Secretary
&

Addl. PCCF, CAMPA & Nodal Officer, FCA
West Bengal



Chairman
&

Principal Chief Conservator of Forests,
Head of Forest Force,
West Bengal